

- CALL TO ORDER Northern Inyo Healthcare District (NIHD) Board Chair Melissa Best-Baker called the meeting to order at 5:30 p.m.
- PRESENT
Melissa Best-Baker, Chair
Jean Turner, Vice Chair
Ted Gardner, Secretary
Mary Mae Kilpatrick, Member at Large
Stephen DelRossi, MSA, Chief Executive Officer
Allison Partridge RN, MSN, Chief Operations Officer / Chief Nursing Officer
Adam Hawkins, DO, Chief Medical Officer
Alison Murray, MBA HRM, SHRM-CP, Chief Human Resources Officer
Sierra Bourne, MD, Chief of Staff (*Via Zoom*)
- ABSENT David McCoy Barrett, Treasurer
- OPPORTUNITY FOR PUBLIC COMMENT
Chair Best-Baker reported that at this time, members of the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Public comments shall be received at the beginning of the meeting and are limited to three minutes per speaker, with a total time limit of thirty minutes for all public comment unless otherwise modified by the Chair. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.
- The following people had a public comment:
- Greg Bissonette, Foundation Executive Director/Grant Manager
 - Foundation members:
 - Pete Watercott
 - Carole Wade
 - Jane Thompson
- NEW BUSINESS**
- ANNUAL REPORT – SURGERY/TISSUE/TRANSFUSION/ANESTHESIA COMMITTEE
Chair Best-Baker called attention to the Annual Report, presented by Dr. Jeanine Arndal, Vice Chief of Staff and Chair of Surgery/Tissue/Transfusion/Anesthesia (*Information item*).
- Dr. Arndal introduced herself and presented the annual report-Surgery/Tissue/Transfusion/Anesthesia Committee. Discussion ensued.
- REQUEST FOR CERNER UNIFIED CONSUMER COMMUNICAITONS (UCC)
Chair Best-Baker called attention to the request for Cerner UCC Well Notification System for Appointments and Reminders.

WELL). A BI-DIRECTIONAL CONSUMER NOTIFICATION SYSTEM FOR APPOINTMENTS AND REMINDERS

CEO DelRossi introduced Cerner UCC Well Notification System. Discussion ensued. Mr. DelRossi also introduced Oracles representative to answer any additional questions the Board had.

Motion by: Jean Turner
Seconded by: Ted Gardner
Passed 4-0 vote

CHIEF EXECUTIVE OFFICER REPORT

Chair Best-Baker called attention to the Chief Executive Officer Report.

- Strategic Plan– Mr. DelRossi reported that he plans for a follow up meeting at the end of June.
- Nurses’ week (May 6-12) & Hospital week (May 12-18) – Mr. DelRossi reported that Nurses’ week was a success, and added that NIHD is excited for the upcoming Hospital week.

CHIEF FINANCIAL OFFICER REPORT

Chair Best-Baker introduced the Chief Financial Officer report.

- Financial & Statistical Reports:
 - CEO DelRossi introduced Controller Andrea Mossman to present the Financial & Statistical report. Discussion ensued.

Motion by: Ted Gardner
Seconded by: Mary Mae Kilpatrick
Passed 4-0 vote

- CFO Report – Mr. DelRossi would like to strike this item.
- Billings & Collections – Progress – Mr. DelRossi provided an update on the Billings & Collection cycle and what NIHD is doing to improve the workflow. Discussion ensued.
- Budget – Mr. DelRossi reported that he has been working on the budget with the directors and managers and will provide a report by each department at the request of Chair Best-Baker.
- Inventory – Mr. DelRossi reported that this year’s inventory went a lot smoother than the 2023 inventory. Discussion ensued.

CHIEF OF STAFF REPORT

Chair Best-Baker called attention to the Chief of Staff report.

POLICIES

Chief of Staff Dr. Sierra Bourne provided an overview of the policies/procedures.

1. Communication with the Patient/Family after a Harm Event

Motion by: Ted Gardner
Seconded by: Jean Turner
Passed 4-0 vote

MEDICAL STAFF
APPOINTMENTS 2024-
2025

Dr. Sierra Bourne introduced appointments for 2024-2025:

1. Martin Vogel, MD (*anesthesiology*) – Courtesy Staff
2. Edward Herold, MD (*anesthesiology*) – Courtesy Staff

Motion by: Jean Turner

Seconded by: Ted Gardner

Passed 4-0 vote

CHANGE IN STAFF

Dr. Sierra Bourne introduced the following change in staff:

1. Cathy Xu, MD (*pediatrics*) – Change from Locum Tenens to Courtesy Staff with privileges effective through December 31, 2024
2. Karvier Yates, MD (*anesthesiology*) – Change from Locum Tenens to Courtesy Staff with privileges effective through December 31, 2024

Motion by: Mary Mae Kilpatrick

Seconded by: Ted Gardner

Passed 4-0 vote

MEDICAL EXECUTIVE
COMMITTEE REPORT

Dr. Sierra Bourne provided the Medical Executive Committee meeting report.

Discussion ensued.

CONSENT AGENDA

Chair Best-Baker called attention to the consent agenda that contained the following items.

- *April 17, 2024 Regular Board Meeting Minutes*
- *Chief Medical Officer (CMO) Report*
- *CEO Credit Card Statements*
- *Approval of Policies and Procedures:*
 - *Leave of Absence – Leave Donation*
 - *Performance Evaluations*
 - *California Paid Sick Leave for Non-benefited Employees*
 - *Leaving without Notice*
 - *Medical Staff Department Policy – Surgery*
 - *Pre- and Post- Operative Anesthesia Visits*
 - *Scope of Anesthesia Practice*
 - *Standards of Care for the Emergency Department*
 - *Lost and Found Items*
 - *Workplace Violence Prevention Plan*

Chair Best-Baker brought attention to the consent agenda. The CMO Report was pulled from the consent agenda for further discussion. Chair Best-Baker called for a motion to approve the consent agenda as presented with the exception of the CMO Report.

Motion by: Ted Gardner

Seconded by: Mary Mae Kilpatrick
Passed 4-0 vote

Chair Best-Baker brought attention back to the CMO Report. Chief Medical Officer Dr. Hawkins provided an overview of the CMO report. Chair Best-Baker called for a motion to approve the CMO report as presented.

Motion by: Mary Mae Kilpatrick
Seconded by: Jean Turner
Passed 4-0 vote

GENERAL INFORMATION
FROM BOARD MEMBERS

Chair Best-Baker called for information from Board Members.

Discussion ensued.

CLOSED SESSION:

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

Chair Best-Baker voiced that any person in the audience may now speak on items only listed in the Closed Session portion of this meeting.

There were no public comments. Chair Best-Baker announced there would be no report out.

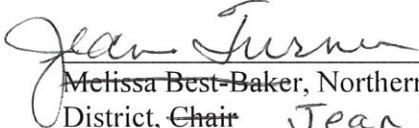
ADJOURNMENT TO
CLOSED SESSION

At 7:04 p.m., Chair Best-Baker announced the meeting would adjourn to Closed Session to allow the District Board of Directors to discuss the following:

- a. Conference with Legal Counsel – Existing Litigation
(Government Code § 54956.9(d)(1)) Salazar Godina v. NIHD

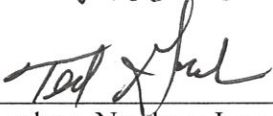
ADJOURNMENT

Adjournment at 07:48 p.m.



Melissa Best-Baker, Northern Inyo Healthcare
District, ~~Chair~~ Jean Turner
Vice-Chair

Attest:



Ted Gardner, Northern Inyo Healthcare District,
Secretary